

Department for International Development - Nepal Health Sector Support Programme  
(DFID-NHSSP)

**TERMS OF REFERENCE: Quality Assurance and Regulation Advisor**

<b>Job title</b>	Quality Assurance and Regulation Advisor
<b>Workstream</b>	Health Policy and Planning (HPP)
<b>Location</b>	Kathmandu, Nepal
<b>Post holder</b>	
<b>Reporting to</b>	Health Policy and Planning Lead Advisor
<b>Responsible for</b>	Supporting the MoHP to strengthen the quality assurance system and coordinate to develop and update policy, legal and regulatory frameworks on quality assurance at national and subnational level aimed to improve the quality health services and strengthening the state and non-state partnership to ensure quality assurance and regulation mechanism for service provision at the point of delivery.
<b>Liaison with</b>	Team Leader, SMT, Strategic Advisor, Service Delivery workstream, other workstream lead advisors; MOHP, Provincial and Local governments, Professional Councils and EDPs.
<b>Hours</b>	40 hours per week, plus out-of-hours meetings, workshops, seminars, consultation sessions and similar relevant activities as approved by HPP Lead Advisor
<b>Type of contract</b>	Six months with possibility of extension
<b>Background</b>	
<p>The Nepal Health Sector Programme 3, funded by DFID, is designed to support the goals of National Health Sector Strategy (NHSS) 2015-2020 and is focused on enhancing the capacity of the MoHP to build a resilient health system to enable quality health services to be delivered with no-one left behind. Capacity enhancement of organisations, systems and people will be achieved through nuanced and responsive approaches that build on a deep understanding of the MoHP in Nepal.</p> <p>The Nepal Health Sector Support Programme (NHSSP) is a Technical Assistance programme to support MoHP which is managed by four core partners: Options, HERD International, Miyamoto and Oxford Policy Management. Under Options' overall leadership, we have designed a Nepali-led <i>One Team</i> approach which will ensure that each partner contributes to the planning and delivery of the programme with a shared focus on achieving results for DFID and GoN. Consortium partners will</p>	

jointly plan and monitor progress towards the overall programme objectives drawing on their respective areas of expertise. They will assume a shared responsibility for ensuring their expertise, experience and efforts are aligned to provide a high quality, cost effective and timely service to the GoN and to DFID.

The programme is comprised of the following workstreams: Health Policy and Planning, Procurement and Public Financial Management, Service Delivery, Evidence and Accountability, Health Infrastructure and GESI. Each workstream will be managed by a Lead Advisor and consists of several specialists or coordinators each with clearly defined roles and responsibilities. Each of the workstreams will be integrated and provided by a team based in Kathmandu and “embedded” with the MoHP. The Team Leader will facilitate the joint approaches for ensuring the inputs of each partner and each advisor are coherent across the team.

### **Main purpose of job**

- The overall objective of the Quality Assurance (QA) and Regulation Advisor is to provide strategic technical assistance to the Ministry of Health and Population (MoHP) with the aim of enhancing MoHP’s capacity to ensure quality assurance and regulation of health system functions. The position will provide technical assistance and support to develop evidence-based health policies, strategies, plans, guidelines and protocols that are equitable and responsive to the emerging needs of all levels of government to ensure that the health needs of citizens, including the poor and under-served, population

### **Main duties**

#### **Technical**

- Provide effective technical inputs to the Ministry of Health and Population (MoHP) to strengthen the quality assurance system through evidence-based policies, strategies and legal and regulatory frameworks for quality health system.
- Strengthen state-non-state partnerships to ensure quality of service provision including to the unreached population
- Support MoHP to develop quality standards, protocols and guidelines including MSS in the changed context to ensure the quality assurance at all levels.
- Support MoHP to review existing legal and regulatory frameworks and develop evidence-based policy to address the structural bottlenecks that impact on quality of care;
- Support MoHP to review and update the existing national policy frameworks and implementation structures with regard to QA, licencing and accreditation of health services and institutions and provide evidence base for further strengthening of these structures to ensure quality service provision.
- Support MoHP to develop a functional partnership with private sector, academia and other institutions in the revision/ development of QA structures and regulatory frameworks.
- Provide technical assistance to make the Quality of Care governance structures and mechanism functional at all levels of governance.
- Support MoHP to develop and implement the guidelines for partnerships in the health sector and institutionalise the QA mechanisms in public, private and other health institutions.
- Support MoHP and DOHS to develop mechanism for measuring Quality of Care.
- Collaborate with MoHP, Provincial Health Directorate, Health Offices to ensure the Quality Assurance system in place.
- Support MoHP to review and synthesize international evidence in areas of QA to inform development of QA policies and framework.

### **Overall programme delivery and support**

- Work effectively with government and national programme counterparts as required.
- Support and coordinate with the Team Leader, Deputy Team Leader, SMT, Service Delivery workstream and other workstream Lead Advisors as required.
- Provide technical inputs to the development and design of all relevant payment deliverables including quarterly reports.
- Provide technical support to government and national programme counterparts as required.
- Contribute to reporting and effective communication with donors and partners.
- Coordinate with External Development Partners to ensure quality health systems functions delivered at all levels.

Note: this job description reflects the present requirements of the post. As duties and responsibilities change and develop the job description will be reviewed and be subject to amendment in consultation with the job holder.

<b>Signed by:</b>	<b>Date:</b>
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Candidate specification

<b>Criteria</b>	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>		
<ul style="list-style-type: none"> <li>• Master's degree in Public Health or related field with a degree in medical field</li> </ul>	✓	
<b>Experience</b>		
<ul style="list-style-type: none"> <li>• A minimum of 7 years of experience in supporting improvements in policy and systems and QA</li> <li>• Experience of working in global health concerning quality improvement initiatives and issues</li> <li>• Demonstrated strong experience in management, monitoring and evaluation of Quality Assurance and Quality Improvement processes and strategies with proven analytical skills</li> <li>• Strong writing and presentation skills</li> <li>• Experience working with the MoHP, preferable with the knowledge and experience of federalism in health</li> <li>• Experience of working with the Public Health Sector, including donors and partners</li> </ul>	✓  ✓  ✓  ✓  ✓	
<b>Skills and attributes</b>		
<ul style="list-style-type: none"> <li>• Strong capacity to work in and with the team(s)</li> <li>• Excellent analytical skills to be able to synthesize evidence, provide solutions and make decisions</li> <li>• Excellent interpersonal skills; demonstrated ability to interact professionally with culturally diverse staff, clients, and consultants</li> <li>• Strong organisational skills, with the ability to handle multiple tasks and activities with competing deadlines</li> <li>• High level of communication skills, verbal and written.</li> <li>• Experience in effective use of technologies and tools; e.g. Microsoft word, excel, power point, statistical tools etc.</li> </ul>	✓  ✓  ✓  ✓	

Other requirements		
<ul style="list-style-type: none"><li>• Commitment to equal opportunities</li><li>• Fluency in written and spoken English and Nepali languages</li></ul>	✓ ✓	